

COMMUNITY FACILITIES & SERVICES/GOVERNANCE

Operating Efficiently and Raising Revenue

Committees and Departments Working Together
Several action steps recommended forming committees, while others are actions committees are currently taking. This chart shows a simplified version of how they work together. See their minutes & reports on Town's website & Annual Town Reports.

13 Monitor Energy/ Water Use:
Assistant Town Engineer now staffs the EC, which encourages energy efficiency/conservation. Feb 2012: EC made recommendations to prevent future weather event blackouts.

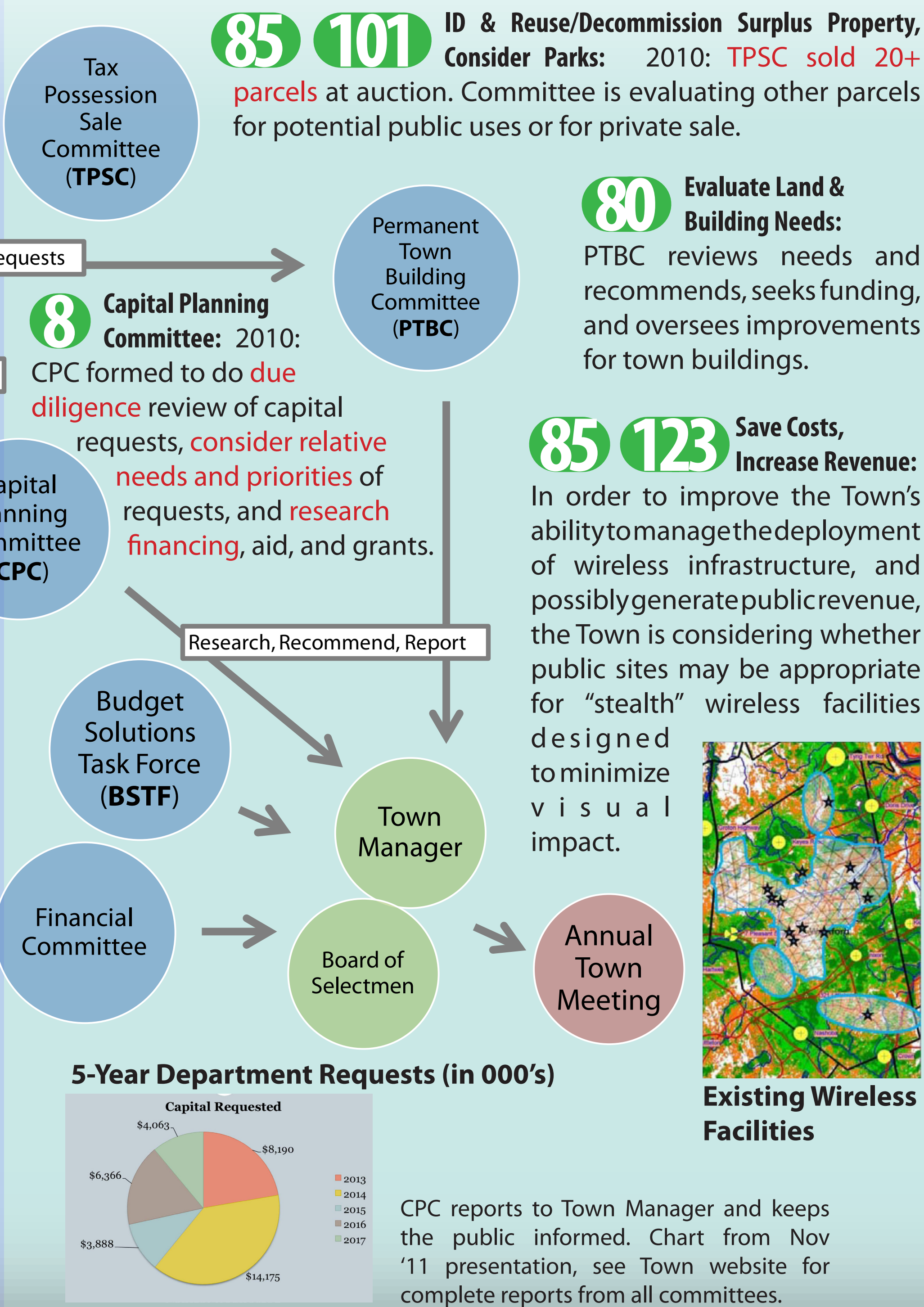


EC played key role in installing school rooftop Solar panels. See real-time updates on Stony Brook Panels: www.solrenview.com/cgi-bin/CGIhandler.cgi?&sort=pvi_IDs&cond=site_ID=691

7 79 Establish Dept of Public Works / Consolidate Maintenance:
2010: Ad Hoc Public Works Committee made efficiency recommendations, but advised against a DPW. A new Public Works Initiative Committee including representatives from town and school depts is meeting monthly. See updates on their website.

114 125 Consolidation, Economies of Scale, and Technology:
These action items are implemented through the annual budgeting process. BSTF recommends FY '14 taking advantage of low interest rates by bundling capital expenses.

Taking a Comprehensive Approach to Asset Management



Providing Training and Communication



58 82 Annual/Biannual All-boards Meetings:
The 1st annual Strategic Planning Retreat was a big success. Surveys indicated that participants prefer meeting annually and would value topic-specific multi-board meetings as needed. The first of such was on Bruce Freeman Rail Trail, August 2011, leading to coordinated action in pursuit of the "Acton option" for BFRT parking.



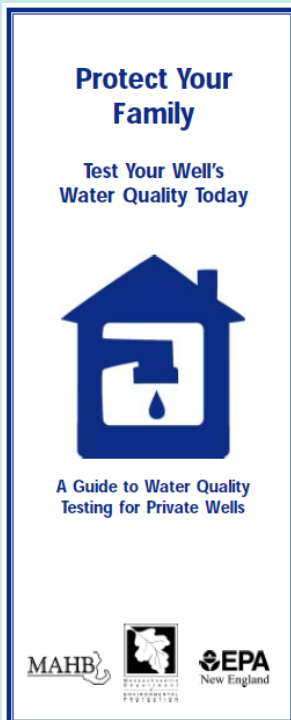
119 120 122 Emergency, Pre-Disaster, and Incident Training:
2011: Town updated Pre-Disaster Mitigation Plan and Continuity of Operations plan. Staff received training on ensuring continuing public services in the event of natural disasters or other unplanned events.

70 Provide Manuals and Training for Boards, Commissions, and Committees:
Jul 2010: New Open Meeting Law took effect, and the Town Clerk's office made training and assistance available to all boards, commissions, and committees.

Facilitating Excellence in Governance

54 Evaluate Public/Private Liability Risk:
2011: Town adopted an indemnification form and guidelines for volunteer work on public land.

91 Review Status of Committees:
This action is a 2012 goal of Board of Selectmen and Town Manager and a staff working group has been formed.



113 Expand Public Health Programs:
The Public Health Department organizes outreach programs such as the recent program on Septic System and Drinking Water Well Basics. For more information, see their website.

9 27 Improve Design Review Coordination:
2011: The new Town Planner reinstituted joint design development review meetings among municipal department heads to ensure attention to all departments' regulations within the permitting process.



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